

TLN Mobility ESF Learning Seminar

Wednesday, October 22, 2014 in Berlin

Venue: Berlin-Brandenburgische Akademie der Wissenschaften (BBAW), Markgrafenstr. 38, 10117
Berlin

AGENDA

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| 09.00 - 09.30 | Registration / Coffee | |
| 09.30 - 09.45 | WELCOME | |
| 09.45 - 10.00 | INTRODUCTION TLN MOBILITY | |
| 10.00 - 11.00 | PRESENTATION OF COORDINATED CALL AND MANUAL OF GUIDANCE Content, timetable and procedure of regional and national implementation | |
| 11.00 - 11.30 | <i>Coffee break</i> | |
| 11.30 - 13.00 | IMPLEMENTATION OF THE COORDINATION CALL (CC) Discussion and Q&A on the Coordinated Call | |
| | <p>Option A: <i>For delegates familiar with the content and procedures of the CC.</i></p> <p>Small group sessions on key quality aspects (3 rounds x 30min each)</p> <ul style="list-style-type: none"> ❖ Determination of target group Outreach strategies; national/regional labour market structures; existing experience. ❖ Planning of stay abroad Duration of stay abroad; framework conditions in partner countries; choice of placements. ❖ Requirements of skills & competences of project staff Competence portfolio, language capacity ❖ Support of networking and mutual exchange among project operators Exchange of experience, joint tools ❖ Monitoring & evaluation requirements for project operators Participant data, sources of data, requirements. | <p>Option B: <i>For delegates new to the context of TLN Mobility and the Coordinated Call.</i></p> <p>Intensive Workshop (90min) on overall content, timetable, procedure of regional or national implementation of the Coordinated Call.</p> |

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| 13.00 - 14.15 | <i>Lunch break</i> |
| 14.15 - 15.30 | <p>PARALLEL WORKSHOPS ON TRANSVERSAL ASPECTS OF THE CC (Round 1) - <i>with TLN Mobility partners and experts</i></p> <p><u>WORKSHOP A. Sound Financial Management</u></p> <p>The workshop will focus on key aspects of financing transnational mobility measures under the ESF, taking into consideration specific questions as how to deal with costs incurred by transnational partner organisations and participant costs in the host country. Based on examples it will show how eligibility questions in transnational mobility measures can be handled. The workshop will particularly look into</p> <ul style="list-style-type: none"> ○ Type of costs arising in the context of transnational mobility measures, ○ Use of simplified cost options, ○ Control and audit obligations. <p><u>WORKSHOP B. Roles and responsibilities of transnational partners</u></p> <p>A core element of transnational mobility measures under this call is the work-related learning experience abroad for participants. This creates high demands on the transnational partnership and requires special arrangements to be agreed between sending and hosting organisation. Thus the workshop will look into key aspects for a successful preparation and implementation of the stay abroad.</p> <ul style="list-style-type: none"> ○ Partnership agreement at the beginning of the project, including roles and responsibilities of partners, ○ Organisation of and support during the stay abroad, ○ Assessment of skills and competences gained by participants during their stay abroad. <p><u>WORKSHOP C. Ensuring success of the measure: local & regional partnerships</u></p> <p>After the stay abroad, a well structured follow-up phase is essential to help participants to reflect on knowledge, skills and attitudes acquired, and to enable them to capitalise on these new competences when applying for further education, training or employment. The workshop will particularly look into</p> <ul style="list-style-type: none"> ○ Roles and responsibilities of regional partnerships, ○ Involvement of enterprises, ○ Support structures in follow-up phase. |
| 15.30 - 16.00 | <i>Coffee break</i> |
| 16.00 - 17.15 | <p>PARALLEL WORKSHOPS (Round 2)</p> <p><u>WORKSHOP A: Sound Financial Management</u></p> <p><u>WORKSHOP B: Roles and responsibilities of transnational partners</u></p> <p><u>WORKSHOP C: Ensuring success of the measure: local & regional partnerships</u></p> |
| 17.20 - 17.45 | SUMMARY & CLOSING |

18.00 - 19.00 JOINT RECEPTION FOR ALL DELEGATES AT CONFERENCE VENUE